

Nursery Work Order

Ministry Requesting Nursery:

Event Name:

Date:

Time:

Approximate number of children expected:

Contact Person:

Do you need the church unlocked for your event?

- If there will be more than six (6) children, reservations will be needed.
- If your event is cancelled without 24 hours notice, your ministry will still be required to compensate the nursery worker(s) for one hour at the current hourly wage.
- **Nursery is for 5 YEARS OLD and younger.** If there are other children, arrangements need to be made with the Children's Minister.